



Date received: _____

Workman and Temple Family Homestead Museum
Community Service Temporary Volunteer Application

The Community Service Temporary Volunteer position provides applicants with a short-term volunteer opportunity, usually needed to fulfill service hours for a school or club.

Name: _____ Birthdate: _____

Address: _____ City, State: _____ Zip: _____

Home phone: _____ Work phone: _____

Cell phone: _____ E-mail: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Address: _____

City, State: _____ Zip: _____ Relationship: _____

Home phone: _____ Business or cell phone: _____

How did you hear about the Homestead's Community Service Volunteer position? _____

Why are you interested in volunteering at the Homestead? _____

Do you have other volunteer experience? Yes No If yes, please list organizations: _____

Tell us about any special interests or hobbies you have: _____

Are you in school? Yes No If yes, what school? _____

Do you need volunteer hours for school or a club? Yes No If yes, how many? _____

By what date do you need to complete your volunteer hours? _____

Are you fluent in any languages other than English? Yes No If yes, which one(s)? _____

POSITION DESCRIPTION

The primary role of the Community Service Temporary Volunteer is to assist with the Homestead's two weekend festival events, held in April or May and September. Opportunities to help with other events will be offered on an as-needed basis.

Applications will be accepted for the April or May festival beginning January 1, and for the September festival beginning June 1. Five positions are available each application period and applications will be accepted until all positions are full.

DUTIES AND RESPONSIBILITIES

You will be assigned to assist with such tasks including, but not limited to:

- Set-up and clean-up for special events
- Helping with attendance counts
- Answering phones
- Greeting visitors
- Monitoring or assisting with event venues (crafts, games, etc.)
- Serving as a breaker for other volunteers
- Helping in the museum store

EXPECTATIONS

All applicants must go through an interview process.

The Homestead Museum will guarantee the Community Service Temporary Volunteer ten volunteer hours per weekend festival, which includes training before the event.

In order to qualify for the guaranteed ten hours, the Community Service Temporary Volunteer must attend the scheduled training for the event, plus work both days of the festival. *If you cannot make this commitment, you will not qualify for the volunteer hours and will be dropped from the program.*

_____ Please initial to acknowledge that you understand the position description, duties and responsibilities, and agree to the expectations listed above.

I understand that this is an application for, and not a commitment or promise of, a position as a Community Service Temporary Volunteer of the Workman and Temple Family Homestead Museum. I certify that the information provided throughout the selection process is complete and accurate to the best of my knowledge.

Signature

Date

Parent/Guardian Signature (if under 18)

Date

Please print name of Parent/Guardian (if under 18)

Please mail, fax, or deliver completed application to:

Homestead Museum
Attn: Programs Manager
15415 E. Don Julian Rd.
City of Industry, CA 91745

Phone: (626) 968-8492
Fax: (626) 968-2048